



Minutes of the open session of the Joplin Sports Authority Board of Directors held at 2:30 p.m. at Residence Inn, Joplin, Missouri, 64804, January 8, 2020.

### **CALL TO ORDER**

President Roger Doman called the meeting to order at 2:39 p.m.

**Present:** Roger Doman, Forrest Reed, James Weber, Taylor Brown Wendi Douglas, Jared Bruggeman, Matt Hiatt, Cathy Welch, Melissa Rodgers, Heather Arnold, Jim Frazier, Paul Bloomberg.

**Absent:** Phil Metz, Christopher Beyer, Patrick Tuttle.

**Staff & Guests:** Craig Hull, Steve Taylor, Brittne Harter, Shaun Buck, Ben Miller, Renea Bobb, Kersten Landwer.

Chairman Roger Doman said with Ben Miller, CPA, present to provide the board a report on the audit, Mr. Doman allowed Mr. Miller to go first prior to getting into the rest of the agenda.

Mr. Miller said with a not-for-profit organization with a small staff, basic accounting duties often are overlapped and the potential for mistakes can occur. He said he had reviewed financial statements and records and found no issues for FY2019. Mr. Miller made himself available for questions from the board concerning the audit.

Melissa Rodgers made a motion to approve the FY2019 audit, seconded by Wendi Douglas, motion carried on a 10-0 vote.

Mr. Miller then discussed the Form 990 tax filing and offered to answer questions.

Wendi Douglas made a motion to approve Form 990, seconded by Forrest Reed, motion carried on a 10-0 vote.

Mr. Miller thanked the board for the opportunity to work with the Joplin Sports Authority.

### **Agenda Items**

#### **Review of previous meeting minutes**

Melissa Rodgers made a motion to approve the December 11, 2019 board minutes as presented, seconded by Wendi Douglas, motion carried on an 10-0 vote.

#### **Treasurers Report for December 2019 (Presented by Steve Taylor)**

A motion was made by James Weber to accept the December 2019 Treasurers Report, seconded by Forrest Reed, motion carried on an 10-0 vote.

### **Event Discussion**

#### **National**

**I. ACCA Men's and Women's National Basketball Championship, March 4-7, 2020** — Mr. Hull said the tournament will be held at Ozark Christian College. JSA staff has held a preliminary logistics meeting with Chris Lahm, OCC Athletic Director, to review operations, teams and banquet. The number of teams is still TBD.

**II. NCCAA Men's and Women's Division II National Basketball Championships, March 10-14, 2020** — Mr. Hull said Mr. Lahm and JSA staff have had preliminary logistics meetings to discuss the NCCAA tournament. The event will feature 16 teams, teams are scheduled to arrive Tuesday for practice times, a Christian service project and banquet. Games will be played Wednesday-Saturday. The potential exists for teams participating in the ACCA tournament and have qualified for the NCCAA Tournament to stay through the weekend and increase room nights.

**III. NJCAA Division II Men's National Golf Championships, May 17-22, 2020** — Mr. Hull said a conference call was scheduled to take place this morning, but has been rescheduled for Jan. 22. All logistical planning for this event is on schedule.

## State

**I. MCSAA Winter Championships, February 13-15, 2020** — Mr. Hull said MCSAA is JSA's oldest customer hosting its first tournament in Joplin in 1996 so this will be the 25<sup>th</sup> year in Joplin. The number of teams attending has grown with 30 boys teams and 25 girls teams and eight cheerleading squads. Presently, JSA is working on securing enough venues to host 27 games a day each day of the event. Cheerleading will take place at Memorial Hall.

## Local

**I. Kaminsky Classic, January 9-11, 2020** — Matt Hiatt said the tournament will start tomorrow at 2 p.m. with Joplin vs. Jefferson City. The school is allowing all students to attend the game, with a presentation of the colors by the ROTC, the choir presenting the National Anthem, pep band and halftime performance of the dance squad. Remaining games will be played at 3:30 p.m., 5 p.m. and 6:30 p.m. Friday's schedule will be 4:30 p.m., 6 p.m., 7:30 p.m. and 9 p.m. Saturday's games are 10 a.m., 11:30 a.m., 1 p.m. and 2:30 p.m. for the championship.

**II. Club MVP Volleyball, Multiple Events** — Mr. Hull said the tournament held December 28-29 had 60 teams in town and JSA is still conducting room tracking on the event. The next tournament Jan. 18-19 has 90 teams registered.

**III. NAIA College Baseball, Multiple Events** — Mr. Hull said teams have reservations for each weekend in February with 16 teams scheduled Feb. 14-16 and 12 teams Feb. 21-23.

**III. MCDA Jam for the Jackets, February 8-9, 2020** — Mr. Hull said Midwest Cheer and Dance Association is in its 7<sup>th</sup> year coming to Joplin and will return to Galena High School for a third year. Galena has purchased a floor cover and they no longer have to borrow the floor cover from Carl Junction. Registration is still open.

**IV. L.J. Jenkins World Finals Bull Riding, February 21-22, 2020** — Mr. Hull said Jeff Lee conducted one site visit already and a second site visit will take place in February. Set up will begin on Wednesday, shows will be Friday and Saturday at 7 p.m. This year, all the lower level will be VIP tickets and the upper level will be general admission. Tickets are available at Cavender's Western Wear and online at [www.eventbrite.com](http://www.eventbrite.com).

## Old Business

**A) Letter of Support/JSA** — Mr. Doman said there was no report or update on the letter.

## New Business

**A) Approval of Audit** — See above.

**B) Approval of Form 990** — See above.

**C) Conflict of Interest Forms** — Steve Taylor said board members needed to sign the conflict of interest forms and leave them in the books. JSA staff will remove them and put them on file.

## Any Other Business

## Adjournment

A motion to adjourn was made James Weber, seconded by Melissa Rodgers, motion carried a 10-0 vote. Meeting adjournment at 3:26 p.m.

  
Craig Hull  
Director

  
Roger Doman  
Board Chairman

# Joplin Sports Authority, Inc.

## PROFIT AND LOSS

January 2020

	TOTAL
Income	
Interest	24.52
Non-operating Revenues	
Lodging Tax Allocation	27,721.38
<b>Total Non-operating Revenues</b>	<b>27,721.38</b>
Operating Revenues	
Sponsor Donations	6,350.00
<b>Total Operating Revenues</b>	<b>6,350.00</b>
<b>Total Income</b>	<b>\$34,095.90</b>
<b>GROSS PROFIT</b>	<b>\$34,095.90</b>
Expenses	
Event Expenses	
Event Labor and Supplies	104.50
Facility Lease/Rental	27,835.00
<b>Total Event Expenses</b>	<b>27,939.50</b>
Operations	
Bank Service Charges	29.50
Health Insurance	2,900.35
Local Sales Meeting	131.53
Other Recognition Services	454.54
Postage, Mailing Service	71.75
Printing and Copying	135.63
Rent	471.00
Supplies	100.00
Travel	
Fuel Reimbursement	277.00
<b>Total Travel</b>	<b>277.00</b>
Utilities	1,626.60
Website Maintenance	22.97
<b>Total Operations</b>	<b>6,220.87</b>
Payroll Expenses	
401K	601.59
Administration Fees/Payroll	1,255.49
Full-Time	10,149.60
Part-Time	1,792.01
Payroll Taxes	919.69
<b>Total Payroll Expenses</b>	<b>14,718.38</b>
<b>Total Expenses</b>	<b>\$48,878.75</b>
<b>NET OPERATING INCOME</b>	<b>\$ -14,782.85</b>
<b>NET INCOME</b>	<b>\$ -14,782.85</b>

	TOTAL
Travel	1,190.72
<b>Total Travel</b>	<b>2,200.21</b>
Utilities	2,690.26
Website Maintenance	38.94
<b>Total Operations</b>	<b>62,139.74</b>
Payroll Expenses	
401K	2,225.74
Administration Fees/Payroll	4,688.49
Full-Time	35,914.86
Overtime Wages	648.50
Part-Time	7,580.88
Payroll Taxes	3,195.79
<b>Total Payroll Expenses</b>	<b>54,254.26</b>
<b>Total Expenses</b>	<b>\$149,387.68</b>
NET OPERATING INCOME	<b>\$ -22,446.20</b>
NET INCOME	<b>\$ -22,446.20</b>

# Joplin Sports Authority, Inc.

## PROFIT AND LOSS

November 2019 - January 2020

	TOTAL
<b>Income</b>	
Interest	29.35
Non-operating Revenues	
Lodging Tax Allocation	120,562.13
<b>Total Non-operating Revenues</b>	<b>120,562.13</b>
Operating Revenues	
Sponsor Donations	6,350.00
<b>Total Operating Revenues</b>	<b>6,350.00</b>
<b>Total Income</b>	<b>\$126,941.48</b>
<b>GROSS PROFIT</b>	<b>\$126,941.48</b>
<b>Expenses</b>	
Event Expenses	
Event Labor and Supplies	428.50
Facility Lease/Rental	29,255.00
Food & Beverage	2,560.18
JSA Sponsorships	750.00
<b>Total Event Expenses</b>	<b>32,993.68</b>
Operations	
Accounting Fees	7,195.00
Auto and Gator Insurance	2,562.00
Bank Service Charges	32.55
Convention & Tradeshow	1,691.84
Dues & Memberships	5,520.00
Equipment	18,990.00
Health Insurance	4,765.30
Insurance - Liability, D and O	
Commercial Insurance	7,163.00
Liability, D and O	2,417.00
<b>Total Insurance - Liability, D and O</b>	<b>9,580.00</b>
Local Sales Meeting	224.19
Office Supplies	1,088.79
Other Recognition Services	2,315.63
Postage, Mailing Service	191.75
Printing and Copying	643.84
Rent	1,884.00
Repairs & Maintenance	70.50
Supplies	274.94
Telephone	
Cell Phone Stipend	180.00
<b>Total Telephone</b>	<b>180.00</b>
Travel	
Fuel Reimbursement	888.11
Mileage	121.38

# Joplin Sports Authority, Inc.

## BALANCE SHEET As of January 31, 2020

	TOTAL
<b>ASSETS</b>	
Current Assets	
Bank Accounts	
Checking - US Bank	1,029.95
Checking-People's Bank of Seneca	43,610.53
Credit Card Account	6,950.36
Petty Cash	150.00
SMB Checking	4,395.83
<b>Total Bank Accounts</b>	<b>\$56,136.67</b>
Accounts Receivable	
Accounts Receivable	2,250.00
<b>Total Accounts Receivable</b>	<b>\$2,250.00</b>
Other Current Assets	
Contributions Receivable	66,030.85
Prepaid Insurance	1,449.25
<b>Total Other Current Assets</b>	<b>\$67,480.10</b>
<b>Total Current Assets</b>	<b>\$125,866.77</b>
Fixed Assets	
Accumulated Depreciation	-57,807.00
Buildings	33,077.00
Furniture and Equipment	73,058.72
Vehicles	16,657.00
<b>Total Fixed Assets</b>	<b>\$64,985.72</b>
<b>TOTAL ASSETS</b>	<b>\$190,852.49</b>
<b>LIABILITIES AND EQUITY</b>	
Liabilities	
Current Liabilities	
Other Current Liabilities	
Accrued Expenses	6,991.69
Accrued Sick Leave	813.68
Accrued Vacation	2,086.08
GENERAL CLEARING ACCOUNT	-2,486.12
Payroll Liabilities	4,204.24
401K Match	7.57
<b>Total Payroll Liabilities</b>	<b>4,211.81</b>
<b>Total Other Current Liabilities</b>	<b>\$11,617.14</b>
<b>Total Current Liabilities</b>	<b>\$11,617.14</b>
<b>Total Liabilities</b>	<b>\$11,617.14</b>
Equity	
Net investment in capital assets	59,892.00
Unrestricted Net Assets	141,789.55
Net Income	-22,446.20

	TOTAL
<b>Total Equity</b>	<b>\$179,235.35</b>
<b>TOTAL LIABILITIES AND EQUITY</b>	<b>\$190,852.49</b>