

MINUTES OF MEETING
JOPLIN AIRPORT BOARD MEETING
February 14, 2019

The Airport Board met in the Second Floor Conference Room at the at the Joplin Regional Airport Commercial Terminal Building. The meeting was brought to order at 7:02A.M.

Item 1: Roll Call and Approval of Minutes from the last meeting.

Board members in attendance included Bill Harding, Bob Loudermilk, Richard Russell, Kelli Starkweather, Randy Moore and Tim Forker. Mike Bentley was absent.

Staff in attendance included Melissa Hunter and Steve Stockam.

Guests in attendance were Josh Crooker from Alpha Air Center, as well as Chad Johnson and Glenn Piacentini from Mizzou Aviation.

Approval of Minutes:

Mr. Russell moved to approve the minutes from January's meeting. Mr.

Loudermilk seconded. All were in favor.

Item 2: Old Business

Mr. Stockam spoke about upcoming projects we are preparing for. Several board members commented about how much brighter the entrance road is. Mr. Stockam added that the LED light conversion project is 95% complete and it has made a huge difference in the parking lots. Mr. Loudermilk asked if the upkeep costs would be less with the new lighting. Mr. Stockam said that it would. We will save because the longevity of the lights not needing to be replaced as frequently as the old ones. We must rent a bucket truck each time the lights need to be serviced. We will save on the electric bill as well he added. Mr. Stockam stated that with the next round of taxiway construction, all the taxiway lighting will be changed to LED as well. We would also like to change the runway lighting, but it hasn't been approved for runways by the FAA at this time. Mr. Loudermilk asked if there have been any concerns with the brighter entrance road lighting interfering with pilots. Mr. Stockam stated that it hasn't been a problem. The new LED lighting is shielded and concentrated in a more defined area. He doesn't foresee any issues.

On Tuesday this week Mr. Stockam hosted a pre-construction meeting on the taxiway project. According to Mr. Stockam, we plan to start the project on February 25th to meet legal criteria. Capital paving will mobilize equipment and test some area conditions, but the project will not get moving for another 30 days. According to Mr. Stockam there are too many weather conditions to contend with in the month of March. We will suspend the construction day count. The contractor only has 150 days to complete the project, so we must move very cautiously in the beginning. During phase 2 we will shut down 13/31 for 35 days and 18/36 for 20 days. There can not be any weather delays during that phase. Phase 1 will be the LED change over on KILO and ECHO.

Mr. Stockam stated that we have begun designing the GA entrance road project. We are getting ready to take the design to council for approval. MoDot will approve the grant before July. The grant will be over their limit of 1 million dollars, but they have agreed to cover

the costs to get the project done. It will open the area on the GA end, so we can plan for future hangars

Mr. Stockam told the board about the runway reconstruction project. We have received a GO letter from the FAA to begin the design portion. The FAA wants us to be under contract by May 1st. CMT will be the engineer of record and their term expires at the end of this year.

Mr. Stockam told the board we plan to put a signal in at the entrance road, but it won't happen as part of the project. MoDot will share the cost of the signal with the city 50/50 and it isn't planned until 2021.

Mr. Russell asked if the swamp/pond area is holding water or if we have any other water issues. Mr. Stockam answered that everything has gone well for our drainage. He added that the EPA and DNR made a statement that we did a good job and went above and beyond where it comes to our water runoff.

Next Mr. Stockam updated everyone with information regarding the upcoming Chicago flight. We wanted to begin advertising as soon as possible. It was fantastic to have such a supportive business community. The council also worked hard to get the Chicago flight going according to Mr. Stockam. He had meetings with American Airlines and Envoy to discuss logistics and expansion issues. The clock is ticking he said. Internally we have man power issues. The new ARFF truck is a one-man operation which is helpful, but staff will need to be in the fire barn from 11am to 4pm for flights. The long-term maintenance will suffer such as mowing. Also, we will need a LEO for 3 hours in the morning and again from 11am to 5pm each day. That will pull another full-time officer off the streets where the police force is already at a shortage. Mr. Stockam stated that he is working on the issue with the police chief. He added that Springfield has their own police force and Columbia has a safety staff to cover police and fire. Another issue is janitorial services. Will we need to contract out the entire terminal cleaning or hire a cleaning staff ourselves? We already have a contracted company that cleans part of the building and the tower according to Mr. Stockam. But he asked, how do we pay for additional cleaning services? Mr. Russell asked if we can use police officers from the sheriff's department? Mr. Stockam replied that we are looking into it as well as officers from Webb City and Carl Junction. There are jurisdictional issues however.

Mr. Stockam talked with the board regarding our plans for the Chicago flight logistics. We have a canopy on order for jet bridge # 2. This had a big lead time, so we wanted to get that order underway. Eventually we will need to get a water cabinet and GPU for jet bridge # 2 as well, we plan to put that in next year's budget. The hold room size is going to be an issue. American Airlines will be installing an additional ticket counter with monitors on the North end of the hold room. That is where the vending machines currently set. We may need to investigate enlarging the hold room. We will need to expand the employee parking area again as well as get it paved. American Airlines will come through to paint stripes on the ramp for the plane by jet bridge # 2. Mr. Stockam stated that American Airlines will need a larger office space since they will have more employees on staff. We will move the airport operations office to the fire barn and allow American Airlines to utilize the old ops office as well as their current office. Mr. Stockam added that these are good problems to have. We must stay on top of these issues to ensure continued high standards of flow for passengers. Mr. Russell asked if we have roller stairs in case the jet bridges are not operational. Mr. Stockam stated that we do. Mrs. Starkweather asked if the stairs work on all the planes. Mr. Stockam stated that they do

except for the 145's because they have their own fold down doors. Mrs. Starkweather also suggested getting high top tables for passengers to stand at in the hold room as a space saver. Mr. Stockam stated that one of the space issues is caused by needing valet bag space for the 145's. The valet bags come through the center door in the hold room which takes lots of space. Mr. Stockam stated that we could perhaps investigate having high top tables by the walls. He added that the square footage is the real issue. We will probably need to move the vending machines to the throat of the room by the exit. American Airlines will cover the cost of the new ticket counter. They are also looking to add two additional computers at the check in desk. Mr. Stockam stated that we don't have a lot of booking information on the Chicago flight at this point. Ryan Marsh from American Airlines has been monitoring the numbers and he said they are running brisk. Mr. Stockam stated that he and his wife will be flying out on the first flight going to Chicago in June. He plans to have a teleconference on Monday with American Airlines for an update. We rolled out advertising with television commercials and radio ads. Also, there will be full page Joplin Globe ads. Some of those will be thanking our corporate partners. Toby Teeter with the Joplin Chamber of Commerce is big on social media and he is helping us have a bigger social media presence. There is a plan to change the fly Joplin website to capture some booking information otherwise lost on the AA website. We plan to model it after the Columbia Airport. There will be a way to have price comparisons with other airports that includes parking fees and drive times on the new website. Mr. Loudermilk asked about the billboard advertising the Joplin Regional Airport north of Rogers Arkansas. Mr. Stockam said that is one of our new ones, there is also one in Vinita Oklahoma. Mr. Richards asked about competition between other nearby airports. Mr. Stockam stated that there is competition, but they have a different kind of traffic than we do. Mr. Forker asked if the Chicago flights will always be going to O'Hare Airport or if they would ever go to Midway. Mr. Stockam answered that they will only fly into O'Hare.

Item 3: New Business

Mr. Stockam told of his trip to Kansas City to meet with the FAA the previous day. By the end of this week we must update our short- and long-range CIP with the FAA he said. The question is, what to do with 18/36. Mr. Stockam stated that we have filed for supplemental funding in the next round. If we win this funding over Springfield it will be surprising he added. There is 600 million dollars available and the FAA has received 2.2 billion dollars' worth in applications. They will be specific and diligent on how the money gets spread out, but we planned for that. By March 1st they will announce the 2nd round of funding and Mr. Stockam doubts we will be included. We will still get our project done, but it won't be at an accelerated rate. If we don't get supplemental funding, perhaps we will get discretionary funding. We plan to complete the north half first, then the south half of the runway. We hope to complete these in 2020, 2021 and 2022 instead of getting it all done in one year. The long-term impact will be less for users as a spread-out project. Mr. Stockam stated it is a good plan to move forward with.

Next Mr. Stockam spoke about our need for new ARFF protective equipment. The FAA has changed the requirements and we now have the need for \$25,000 in new equipment. We need to procure the equipment before May 1st and the FAA will cover the equipment in a grant.

Mr. Russell asked about the generator at Memorial Hall that never gets used other than for testing. Mr. Stockam stated that it had been discussed, but during the tornado time, that

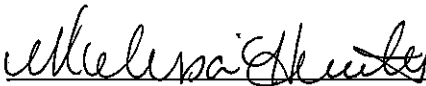
facility was used as an emergency shelter for almost 30 days. We have the airfield and the tower backed by an emergency generator, but if there is a power loss, we will not be able to use the boarding bridges. Mr. Stockam added that there has been a huge discussion about what is going to happen to Memorial Hall.

Mr. Stockam told the board about the design project for the Snow Removal Equipment building. We have needed this for awhile he added. We plan to pay for this project using AIP funds, and move this project down the list to more pressing issues such as the runway. We are adjusting the ARFF building. We may investigate joining with a city fire station to make a joint use station. This will need to be moved forward on our list of importance. A study will need to be done to help decide what to do. Mrs. Starkweather asked if we could use the current fire barn for the SRE building. Mr. Stockam stated that it is not big enough. It is only two bays and we need 5 bays. The long-term plan for the GA is to tear down the current fire barn to make room for the new T-Hangar building.

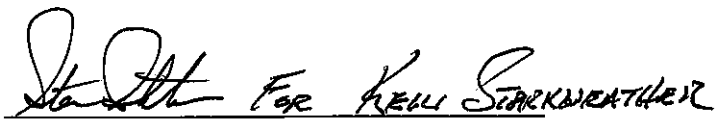
Mr. Stockam stated that due to the construction, the Alpha Air Center will not be having the airshow this year. It was going to be difficult. The 5k race is scheduled for May 5th. It will not be a certified race this year as previously, but a social race. It will still be a night event on Cinco De Mayo. The race will probably take place on 13/31 which will be closed at that time for construction purposes. The Farm show will be held again this year in the old FEMA area. The Chicago flight is to start in June. Mrs. Starkweather asked if we will do a ribbon cutting or coffee after hours to promote the flight. Mr. Stockam stated that we would coordinate that with the American Airlines folks but there is no plan yet.

The meeting was adjourned at 7:58 am.

Approved,



Melissa Hunter, Airport Clerk



Kelli Starkweather, Chairman of the Board