

**MINUTES OF MEETING**  
**JOPLIN AIRPORT BOARD MEETING**  
**March 14, 2019**

The Airport Board met in the Second Floor Conference Room at the at the Joplin Regional Airport Commercial Terminal Building. The meeting was brought to order at 7:03A.M.

**Item 1: Roll Call and Approval of Minutes from the last meeting.**

Board members in attendance included Bill Harding, Bob Loudermilk, Richard Russell, Kelli Starkweather, Mike Bentley and Tim Forker. Randy Moore attended via phone. Staff in attendance included Melissa Hunter and Steve Stockam. Guests in attendance were Michael Mead from Midwest ATC, as well as Chad Johnson and Glenn Piacentini from Mizzou Aviation.

**Approval of Minutes:**

Mr. Russell moved to approve the minutes from February's meeting. Mr. Loudermilk seconded. All were in favor.

**Item 2: Old Business**

Mr. Stockam spoke about upcoming projects. The funding for the Taxiway D project came with the stipulation that construction must begin by March 1<sup>st</sup>. Mr. Stockam stated that we have worked with the FAA on this date because it is to early to be feasible for us. We plan to begin moving equipment and remove the center field windsock on March 1<sup>st</sup>, then stop the calendar days. We hope to restart the project on April 1<sup>st</sup>. This gives us an opportunity to get some of the paperwork out of the way according to Mr. Stockam. We anticipate shutting down runway 13/31 around April 15<sup>th</sup>. This is not a hard date and it depends on the weather. That shutdown will be for 35 days. Around mid-June we will have a second closure on 18/36 for 25 days. This date depends on how construction goes. Mr. Stockam stated that we are trying to comply with FAA regulations while optimizing our work days. We will not want any weather delays after the runway shuts down. Mr. Bentley asked if we can re-open the runway midway through the shutdown if weather prevents work. Mr. Stockam stated that we cannot. The contractor will work weekends or 24 hours a day if needed since the shutdowns are solid. There would be penalties for the contractor if the shutdown dates are not met. Mr. Russell asked who the contractor will be. Mr. Stockam stated that it is Capital Paving.

Next Mr. Stockam addressed the board about completing the LED Light conversion. There are still seven fixtures that need to be installed and we were waiting for parts. The contractor should be finishing up today if the winds don't prevent it.

Now that it is spring, we plan to paint the Mizzou hangar white. Mr. Stockam stated that we will get the bids out quickly but wait until July or August to do the work to prevent painting in the windy season. He added that it won't take long to complete the job.

We will need to refurbish the fire barn. While the new ARFF truck fits in there, we will need to update the lighting to LED and replace the heaters that are 30 years old. There will need to be a new concrete ramp added along with a pull through door on the back side. We must move the ARFF trucks out during construction, so we will wait until warmer months.

The GA entrance road design project is going to be presented to council in a few weeks and we expect to receive the grant offer next week. There are utility issues that will need to be addressed. Mr. Bentley asked what the status is on the robot gate repair or replacement. Mr. Stockam replied that we changed contractors, and now we are rehabbing the entire gate. The gate itself is ready, but we are still getting the motor and other parts. Mr. Russell asked if we are planning on building a new fire barn. Mr. Stockam stated that we are not planning on doing that soon.

### **Item 3: New Business**

Next Mr. Stockam addressed the board regarding the Chicago Flight. He distributed a sheet titled 'Growing Pains'. Listed and discussed were personnel issues with LEO's. Mr. Stockam met with the police chief and reviewed how other airports staff LEO positions. We will bring up the issue with the council or the city manager in a few weeks. Mr. Stockam stated that we need to move forward with re-classifying and adjusting airport staff and police staff positions. There is a grant to cover the officer for the morning flight, but not the afternoon flight and not enough officers to cover all the remaining flights. Mr. Stockam suggested that we might investigate hiring an off duty or part time officer. This will need to be addressed before June. Mr. Stockam stated that there are decisions to be made about what to do long term with LEO services. Would we hire our own police staff, he asked? Mr. Russell stated that some cities use military police that aren't required to attend the same training as the police. Mr. Stockam stated that we would investigate that as a source. He added that there may be a pool of retired officers from surrounding cities that we may be able to use. There are some logistics to be worked out. There will need to be another City of Joplin classification for pay, as well as uniforms and weapons added to the budget. Mrs. Starkweather asked if there could be a partnership with the Jasper County Sheriff's office. Mr. Stockam replied that the police chief thinks it would be more beneficial to create a separate force within the airport. Cognizant not to mess up retirement requirements. There are many resources available to investigate he added. Mrs. Starkweather responded that if we use the Jasper County Sheriff's office, we wouldn't need to worry about retirement requirements.

Mr. Stockam stated that we will have one operations personnel staying in or near the fire barn for a good part of the day. We are also looking into reclassifications of Mrs. Hunter's position.

Mr. Stockam addressed changes that will need to be made with airport equipment and facilities. The jet bridge 2 canopy has arrived. We will try to find the best day to install it. We will investigate getting a new APU and water cabinet next year. The hold room seating needs to be re-arranged and the vending machines will need to be moved. We will need to expand employee parking again with an additional 25 spaces and pave it later this summer. American Airlines is moving into the remaining office space where airport operations was located. We are in the process of relocating the airport operations office to the fire barn. We will need to add an access door into the secure area to make a better way to move staff. The hold room was made to expand outward, but we may need to add more airplane turn space if that happens. Also, way we bring valet bag in through the center sterile area door needs to be looked at according to Mr. Stockam.

We have a new flight schedule through July 5<sup>th</sup>. In June there will be 5 flights per day everyday except Tuesdays, Wednesdays and Saturdays. Mr. Russell asked if there will be

budget adjustments for any of these items. Mr. Stockam replied that the canopy purchase will be a budget adjustment. The rest we will work into the current budget. The water cabinet and the APU will cost approximately \$17,000 and we will request that in next years budget. If we need to expand the hold room, that will be a budget adjustment.

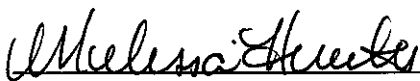
Mr. Moore made a proposal to make Joplin a destination city for the battery conference. He added that Joplin wouldn't have been considered without the Chicago flight. The ribbon on the Joplin City Seal says, 'Zinc is King'. Mr. Moore stated that is neat for the National Association of Battery Technology. He also thanked Mr. Stockam for working so hard toward getting the Chicago flight to Joplin. Mr. Stockam stated that this opens us up to the other side of the country and makes us a destination. Mr. Russell asked where the battery conference will be held. Mr. Moore replied that it would be held in the Mo-cap research facility in MSSU. He added that Missouri Southern has an amphitheater to hold 300 people. Also, that Eagle Picher can hold their battery line tours as well. Mr. Russell stated that we need a convention center in Joplin.

Mr. Stockam gave a sheet to the board members showing our FAA 5-year Capital Improvement Program (CIP). It outlines projects over the next 20 years. He stated that SRE listed in 2023 was the new Snow Removal Equipment Building. He stated that the 5 year need for 18/36 extension is listed, but the taxiway was more important. When we move NAVAIDS and ILS, there will need to be coordination along with an environmental study. In 2024, we plan to design the hold room expansion. That is beyond 5 years for now but could be moved forward with the success of the Chicago flight.

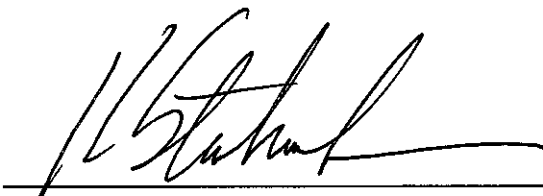
Mr. Stockam notified the board regarding the upcoming LRSAT meeting in the GA terminal on March 20<sup>th</sup> at 2:00pm. He added that we tried to have an FAS safety meeting as well, but it wouldn't work out with the FAA schedule. We would like to be able to host that here as well. Last year, there was issues addressed with taxiway signage, lights and blind spots. There will be some issues that come up because of the construction project. We would like to get any input on safety issues. Mr. Piacentini stated that the lighting is bad on the ramp by Mizzou. He thought there would be 4 lights installed. Mr. Stockam stated that weather has been an issue in getting those repairs completed. We must get a special lift out there, but it is a high priority. Mr. Stockam was asked if the wind sock that has been removed on the south end by 523 will be reinstalled. It is used by corporate pilots and Leggett. Mr. Stockam stated that there was not a plan to reinstall it. It isn't required since 523 is gone. He stated we may be able to reinstall a small one since it is apparently needed.

The meeting was adjourned at 7:45 am.

Approved,



Melissa Hunter, Airport Clerk



Kelli Starkweather, Chairman of the Board